Resume

Name: Lesley-Anne George

D.O.B: 23/03/1993

Current Address: #51 Daniel Road, Diego Martin.

Contact: 328-1169/ 467-8802

MissionStatement: To enhance my knowledge and understanding and gain experience in the world of work so that I may be able to apply my knowledge meaningfully, contributing not only to my progress, to the improvement of the organization with which I work.

Qualifications: (2005-2010) English A- Grade

Mathematics- Grade

Social Studies- Grade

Art- Grade

Biology- Grade

Certificates: Telemarketing – Grade B

First Aid - Grade A

Interests: Art/ Lawn Tennis

Work Experience:

Wonderful World - (Customer Service Rep.)

(Long Circular Mall).

Maritime Financial Group - (Office Assistant)

(Barataria)

Direcone- (IHD- Customer Service Rep.)(Port-of-Spain)

References:

Zibidah Ash - (Office Assistant)

Contact- 294-4556

Sonike Smith– (Customer Service Rep.)

Contact- 334-8941

Jeremy Warner- (Contractor)

Contact: 350-7020

Pete Marcel – (Police Officer)

Contact: 363-0728

Dear Sir/Madam,

My name is Lesley-Anne George and I hereby apply for a position as a CSR at your company.

I graduated from St. James Secondary School and Sital College where I completed both Secondary and Tertiary education. I’ve occupied myself in the family business and other small businesses where I gained useful knowledge about the working environment. I might not have experience in your field of work but I am willing to learn and apply my skills and talent for the benefit of your firm.

I consider it a privilege to offer my services to your reputable company.

Thank you for your consideration.

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